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CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDS Conference Room,

21 October 1970

1. Present were:

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2. No Regular DDP Staff Meeting. Following items are from earlier meeting:

a. New Assignments:

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3. a. National Interdepartmental Seminar There currently are no CS candidates for the 2 November, three week seminar. DD/P requested specifically that EUR, NE, WH and SB take a fast look to see whether they couldn't come up with an appropriate candidate.

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b. Distriburion of cables. [] is doing a survey in the CS aimed at cutting down on the distribution pattern of intelligence cables here in Headquarters.

c. New Procedure for Renewal of Projects. DD/P noted that a new procedure covering renewal of projects was in the works and would be distributed shortly. The new procedure is designed to make the process a great deal easier.

4. Items of interest at the DDS Staff Meeting:

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a. DD/S Absence From Headquarters. Mr. Bannerman leaves Saturday to hold a Support Chiefs' Conference [] on 2, 3 and 4 November and then visit a number of stations in the Far East. [] will be attending the Conference with him.

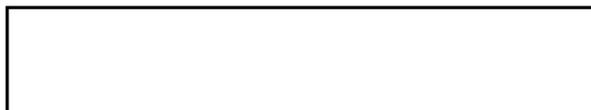
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Excluded from automatic downgrading and declassification

c. Combined Federal Campaign. As of last weekend the Agency had reached 77% of its goal; 52% of employees were participating; 30% were participating in the EAF drive, and 28% in the PSAS drive.

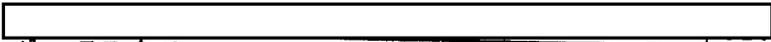
d. Bomb Scare. A bomb was found in the Federal Records Center recently which had all the ingredients in it except the explosive. Apparently this is a new twist which is being used.

e. Support Directorate Retirement. Retirements this month were:



f. Parking. We understand that Mr. Broyhill has entered a Bill in Congress which would authorize GSA to provide parking spaces for Government employees at a nominal fee.

g. Rendevous Room. The Rendevous Room opened last Monday in the space formerly used for the "Sit-Down Dining Room." It is buffet style, all you can eat for \$1.65, which includes tax.

h.  Your attention is called to the DD/P's memo of 6 October '70 which gives policy on this subject.

i. DD/P Authority to Travel. Memos to DD/P or ADD/P requesting authority for an individual to travel should provide information regarding the cover of the individual traveling.

j. Educational Aid Fund. Regarding the Educational Aid Fund, there appears to be some misunderstanding on how the scholarships are awarded. The Committee is furnished college aptitude data and the name of the student and the name of his parent is not surfaced until after the award has been made.

k. Fair Employment.  mentioned that they had recently seen a fitness report which contained a statement that the person being rated had registered a complaint on racial discrimination.  Wattles said that such a remark in a fitness report is entirely inappropriate and is discriminatory in itself.



m. Risk of Capture. Mr. Cunningham reported the expanded high risk of capture briefing on 1 October had a total of 39 students. He said there was much enthusiasm for having future sessions of this course.

5. Other Items of Interest:

a. Place of Employment Questions Posed by Public Schools. The public schools are starting to send home questionnaires to be filled out by the parent which will result in payment of certain grants to school districts based on attendance of children whose parents work in Federal buildings or live on Federal owned property. Agency instructions on how

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b. Logistics Week-End Duty Officer. When you have an emergency logistics requirement on a week-end, you should call the Security Duty Officer on ext. 6161 to find who is on call for Logistics. The same is true for any other Support Directorate office which must have week-end duty officers, such as Finance, CPB, Personnel, etc.

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c. Death. For those who may not have heard, [] died two weeks ago.

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d. Support Assignments. [] has been assigned to PPB to replace []

e. Security Violations - September 1970

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Total 17 - FE had 5, WH had 4, EUR and NE had 2, CA, CI, DO and [] had 1, AF, CCS, CSPPS, Div. D, FI, MPS, OPSEK, RI, SB and TSD had none.